

1982

MINUTES
ATHENS REGIONAL LIBRARY BOARD
JANUARY 21, 1982

The Athens Regional Library Board held its regular meeting on Thursday, January 21, 1982 at the Athens Regional Library at 3:30 p.m. Present were Mr. Austin, Mr. Barrett, Mrs. DuPree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Kellam, Mrs. Newland, Mrs. Pope, Miss Powell and Mrs. Weeks, from Clarke County; Mrs. Grayson, Oconee County; Mrs. Langford and Mrs. Whitehead, Madison County; Mrs. Wansley, Franklin County; and Miss Austin, Secretary.

Mr. Johnson, Chairman, called the meeting to order and welcomed new members from Clarke County Mrs. Gene Weeks and Mr. David Barrett.

The minutes of the October meeting were approved as distributed by mail.

Mr. Johnson announced the recent death of long-time board member Mrs. Emmett O. Cabaniss, from Oglethorpe County and paid tribute to her years of service. Mrs. Whitehead announced the death of Madison County member Mrs. Brown Thompson, who had served on their board for only two years. By common consent it was agreed that a resolution of sympathy be sent to the families of each of these members and, as is customary, an appropriate memorial book be purchased from library funds for the county library each represented.

Mrs. Joan Wansley reported for Franklin County's three libraries. Things are moving well, and the City of Lavonia has reached a settlement with the insurance company for damage to the library building so repairs will be underway soon. She also reported that the City of Lavonia will be assuming the cost of gas for heating the library as of January 1, 1982 which will release \$500-\$600 for other purposes in the Franklin County libraries.

Mrs. Langford reported that the regular meeting of the Madison County Library Board had been cancelled the previous week because of the severe weather. It will be rescheduled and a new member will be recommended for appointment to succeed Mrs. Thompson. An additional small room in the multipurpose building has been assigned for the library's use, which is most welcome.

Mrs. Grayson reported a good meeting of the Oconee County Library Board earlier this week. Mrs. Brown, librarian at Watkinsville, has been out several days because of the illness and death of her father but has returned to work. She noted a recent gift for the Ivy Collection at Watkinsville which she asked Miss Austin to comment on later.

There was no report from Oglethorpe County.

Miss Austin reported a busy quarter in Clarke County, especially in the children's programs for after school and the holiday film programs, with good circulation from the headquarters library.

In her report on regional activities she announced the sale of the 1970 bookmobile to Mr. Vernon Self, of Athens, for \$1,001. Five bids were received. The new unit is proving very satisfactory and both the staff operating it and the people it serves are pleased. Following up on an action decided upon at the October meeting, she reported that a conference with the County administrator revealed that the county officials do not want to take title to the bookmobile for sale, and advised that bids be taken and proceeds of the sale be retained by the library board. After a conference with the Chairman and Treasurer, the money from the sale of the unit was invested in a 30-month saving certificate at the First National Bank of Athens designated for the bookmobile replacement fund.

Miss Austin reported on her attendance at the biennial conference of the Georgia Library Association in Atlanta October 29-November 1, and on the Library Directors' meeting in December with the officials from the Division of Public Library Services of the State Department of Education. She announced that the proposed revision of the criteria for qualifying for state aid for public libraries mentioned at the October meeting of this Board have been adopted by the State Board of Education and are now in force. These were summarized briefly and Miss Austin offered to make copies of the document for any members who wished to read or study them in detail. The Division is now studying the state laws governing the organization and operation of public libraries to determine whether certain changes should be recommended to clarify and strengthen the legal basis for public libraries in the state. This Board will be informed when any such proposals are made. She also reported briefly on the public library items in the Department of Education budget request to the General Assembly for FY 1983 and urged members to speak to their legislators to enlist their support for it.

Miss Austin pointed out that because the last two months' newsletters have been delayed, Board members did not have the most recent information on finances. She reported that all payments from participating agencies have been received on schedule and the library system's finances are in reasonably good condition. The newsletters will be mailed as soon as possible. They will carry more information about the dedication of the Royston Library on November 1, which was a happy occasion for everyone. They will also reflect the last of more than \$600 in memorial gifts which have been received by the library during the calendar year. She called attention to a number of gifts from Dr. Golden Hinton, who regularly authorizes the library to

purchase books in memory of friends or patients, and to the gift of Mrs. Pattie Ivy in memory of her late mother-in-law, Mrs. Emma P. Ivy, to add to the Ivy collection of genealogy and Georgia materials at Watkinsville. The continuing gifts of Dr. Raymond Tyner for the Mary Ruth Tyner Collection of Georgia materials and materials for children at the Madison County Library at Danielsville were noted.

In response to an inquiry it was noted that an updated list of members of the Athens Regional Library Board will be distributed to members in February.

There was no new business. The meeting was adjourned at 4:30 p.m.

Roxanna Austin
Roxanna Austin, Secretary

MINUTES
CLARKE COUNTY LIBRARY BOARD
JANUARY 21, 1982

The regular meeting of the Clarke County Library Board, which is also the annual meeting, was held on Thursday, January 21, 1982 immediately following the adjournment of the regional library board meeting. Present were Mr. Austin, Mr. Barrett, Mrs. DuPree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Kellam, Mrs. Newland, Mrs. Pope, Miss Powell, Mrs. Weeks, and Miss Austin, Secretary.

Mr. Johnson called the meeting to order and recognized the new members, Mrs. Gene Weeks and Mr. David Barrett, who are attending their first meeting. Mr. Kellam moved that the minutes of the October meeting be approved as distributed by mail, and the motion carried.

Mr. Kellam presented the report of the nominating committee for Dr. Reines, chairman of that committee. Mr. Eberhardt moved that the report of the committee be accepted and that the slate of nominees be elected. The motion passed unanimously. Officers elected were Mr. Ray Austin, Chairman; Mrs. Dorothy Newland, Vice Chairman; Mr. T.H. Milner, Treasurer. Miss Roxanna Austin, Director of the Library, was named Secretary to the Board.

Mr. Kellam then made a progress report on the revision of the library's personnel handbook. Several meetings have been held and the proposed draft is ready for distribution as soon as a few typographical errors are corrected. He summarized the changes as primarily editorial, with a few substantive changes concerning military leave with pay, total length of sick leave with pay and conditions of re-employment upon return from such leave. A new section on privacy of patron information in library files is added. He asked members to read the document and be prepared to act on it at the April meeting. Mr. Kellam called special attention to the work of Laura Ludwig and Jeanne Hargrove, the two library staff members who worked with Miss Austin and the Personnel Committee to solicit staff opinion and suggestions for consideration in the revision, and expressed appreciation for their work and their contribution to the project.

Mr. Johnson summarized the development of the formal complaint lodged against the library last year with the U.S. Office of Civil Rights concerning access to the building for the physically handicapped and reviewed the steps in the investigation of the charges. He then summarized a letter recently received from the Office of Civil Rights which advised us that the Library had been found not in violation of the law as specified in the complaint. The letter will be available to anyone who wishes to read it in full. The Chairman asked Miss Austin to add to her director's report some items of concern to

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the local board only. She reported that there has been an increase in vandalism of cars on the public parking lot as the days grow shorter. More serious perhaps was the incident in which a window was broken and a person or persons rifled the director's office, the front desk, and the bookkeeper's office, taking approximately \$60 in money from the copying machine and the change from the front desk. The County has replaced the window, and necessary repairs have been made to the locks, desks and cabinets that were damaged. There was discussion of the advisability of installing a floor or wall safe. Miss Austin will consult with the building maintenance department about this.

Mr. Austin inquired about the need for additional lighting, which had been discussed in previous meetings. The Director reported that Mr. Arsenault, head of building maintenance for the County, has been working with the county engineer and has recommended additional poles and increased light for the public parking lot, the garden, and the staff parking lot behind the building. Replacement lamps for the pole lights at the end of the steps and other sites on the grounds have been ordered, but have been delayed as they constitute a special order. A replacement pump for the fountains is also on order. She also reported that the tree, donated by Dr. and Mrs. Homer Cooper in memory of Dean Tate, which died during the summer will be replaced by the nursery that installed it at the time it is appropriate to plant trees.

As a matter of information, Miss Austin announced that the new copier purchased with the last of the Federal funds for FY 1981 was installed the first week in January and is getting heavy use already.

The Director asked the Board's approval of including in the budget request to Clarke County for the FY 1983 budget new money to cover part of the cost of premiums for health and hospitalization insurance. After discussion, Mr. Kellam moved that the Director be empowered to ask for money to cover the full cost of the health insurance premiums for eligible employees, as the County now does for its employees. Miss Powell seconded and the motion passed unanimously.

There was discussion of the wisdom of actively soliciting specific gifts of materials for the collection from selected donors. The consensus was that such solicitation should be saved for major needs.

Mr. Johnson thanked the Board for their support during his terms as chairman. Mr. Kellam asked for the floor to express special appreciation for Mr. Johnson's work as Chairman, and was joined by the others in an expression of thanks for his leadership. Mr. Johnson turned the meeting over to the new Chairman, Mr. Austin, who expressed his pleasure at the opportunity to work with the other officers and the Board in this capacity.

The meeting was adjourned at 5:20 p.m.

Roxanna Austin
Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
April 15, 1982

The regular meeting of the Athens Regional Library Board was held at 3:30 p.m. in the auditorium of the Athens library with the following present: Mr. Austin, Chairman, Mr. Barrett, Mrs. Dupree, Miss Hawkins, Mr. Kellam, Mr. Milner, Mrs. Neighbors, Mrs. Newland, Miss Powell, and Mrs. Weeks (Clarke County), Mrs. Grayson (Oconee County), Mrs. Langford (Madison County) and Miss Austin, secretary.

Mr. Austin called the meeting to order and welcomed members.

The minutes of the January meeting were approved as distributed by mail.

Reports from county library systems began with Mrs. Langford for Madison County, who noted that the vacancy on that board resulting from the death of Mrs. Brown Thompson should be filled before the next meeting. The board is still trying to find a solution to the space problem. She noted good circulation from all agencies in the county.

Mrs. Grayson reported for Oconee County that their program is doing well. A booth has been reserved for the Fall Festival on the first Saturday in October where used books will be sold to benefit the library.

Miss Austin reported for Clarke County calling attention to the Story Time for Toddlers programs, the fifth series of which has just ended. As a result of requests from parents an abbreviated six-session program will be presented beginning in late April. This is a parent education program as well as a children's program, intended to introduce stories appropriate for very young children and demonstrate techniques for using books with them. She reported a gift for the renewal of the Christian Science Monitor from Mrs. Lewis and the anticipated gift of a copy of Reap's Athens: A Pictorial History commissioned by the Athens Banner Herald in observance of its 150th anniversary. The board expressed its pleasure at these gifts.

National Library Week will be observed April 18-24 with a special display, family films, and a puppet program for children.

There were no reports from Franklin and Oglethorpe.

For the region Miss Austin reported that staff members who have been on leave because of illness are now back on full-time status. She reported on her attendance at the Georgia Library Association Legislative Day on March 10, the Public Library Director's Meeting in Macon, March 25 and 26 and the Georgia Library Association's workshop for committees April 2 and 3. One recommendation of the GLA Committee was that it sponsor a meeting with

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the gubernatorial candidates in June to which library board members will be especially invited. As soon as information is available a memo will be sent to board members. She urged that this Board be represented at that meeting which is tentatively scheduled for June 10, which coincides with a meeting of public library directors. Mr. Forsee of the State Department of Education is calling.

Plans for the summer reading program are well under way with Anna Marie Pagano, former student assistant at the library who is now employed at the University of Georgia, doing some special decorations to carry out the theme from the book Wind in the Willows. A workshop for branch personnel will be held this month.

Miss Austin distributed a report showing the status of expenditures to date in various budget categories. After discussion, she requested approval to amend the budget by shifting funds from several categories to provide for a maintenance contract for the new copying machine, payment of dues to the Georgia Library Association and an increase in social security charges.

Miss Powell moved the board approve the amendment of the budget to allow these adjustments. The motion passed.

As new business Mr. Austin reported receipt in March of a request for Mrs. Ames to extend her leave without pay for two weeks to April 15 because of her son's illness and surgery. He discussed this with the Director and the Executive Committee, all of whom felt the leave should be extended and granted it subject to this board's approval. Mrs. Dupree moved that the extended leave without pay be approved. The motion passed.

The Director presented an amended budget request for the Talking Book Center to permit them to purchase a microcomputer using some funds carried forward from FY 81 that had been budgeted for materials and other equipment. Mrs. Neighbors moved that the proposed amended budget be approved. The motion passed.

Miss Austin explained that a tentative regional budget was prepared and approved by the Executive Committee to accompany the Clarke County Budget request which was required in March. After a brief discussion of this, Mr. Kellam moved that the regional board approve the tentative budget requests of the various supporting agencies. Miss Hawkins seconded and the motion passed.

Approval was granted for out of state travel for Miss Austin to attend the ALA Legislative Day meeting in Washington on April 20 and for Miss Austin and Mrs. Silver to attend the American Library Association annual conference in Philadelphia July 9-15.

Mrs. Grayson moved that the July meeting be changed for this year from the third Thursday, July 15, to July 22, the fourth Thursday. It was pointed out that the regular date is quite early in the month and that the Director had been granted permission to

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attend a meeting which ended on the regular meeting date. The motion to change the July 1982 regional library board meeting to Thursday July 22 at 3:30 p.m. was approved.

There being no further business the meeting was adjourned at 4:40 p.m.

Roxanna Austin
Roxanna Austin, Secretary

Minutes
Clarke County Library Board
April 15, 1982

The regular meeting of the Clarke County Library Board was held in the Athens Regional Library meeting room on Thursday, April 15, 1982 immediately following the adjournment of the Regional Library Board meeting. Present were: Mr. Austin, Chairman, Mr. Barrett, Mrs. Dupree, Miss Hawkins, Mr. Kellam, Mr. Milner, Mrs. Neighbors, Mrs. Newland, Miss Powell and Mrs. Weeks.

The minutes of the January meeting were approved as distributed by mail.

The Director's report was brief. Mr. Glenn, whose nursery provided the tree donated by Mr. & Mrs. Cooper in memory of the late Dean William Tate has proposed to install a pin oak until they can secure a suitable specimen scarlet oak so there will not be a blank spot where the tree was planted. He will be able to get one but it will be later in the year, possibly in the fall. By common consent the Board approved this course of action.

The Clarke County Maintenance Department reports that the interior painting and carpet, drapery and upholstery cleaning will be done the last week in May or the first week in June. Mr. Arsenault reports further that funds to provide additional lighting for the parking lot and for additional fencing have been requested in the maintenance department's FY 83 budget.

As information Miss Austin reported two instances of vandalism to patron's cars. The police were called to make the damage a matter of official record.

Under old business, Miss Austin recommended the addition of the following sentence in the section on vacations on page 8 in the proposed personnel handbook:

As a general rule, vacation will not be granted until the probation period is completed. Exceptions will require advance approval of the supervisor and the library director.

Mr. Kellam moved that the sentence be added as read. The motion passed.

The Chairman asked for questions or comments on the proposed personnel handbook. Mrs. Neighbors moved that the handbook be approved as amended. The motion passed.

Mr. Austin distributed a list of Committee appointments for 1982.

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April 15, 1982

The change in the July meeting date to July 22 instead of July 15 this year was reaffirmed.

Mrs. Newland raised the question of what maintenance is included in the Glenwood Lawn maintenance contract. This was clarified and the possibility of canceling or changing the contract as the county grounds maintenance improves was discussed.

As there was no more business, the meeting was adjourned at 5:15 p.m.

Roxanna Austin
Roxanna Austin, Secretary

Executive Committee Meeting
May 21, 1982

The Executive Committee of the Athens Regional Library met at 10:30 a.m. in the Director's office to review the proposal for using the LSCA Title I grant for Fiscal Year 1982. Present were Mr. Austin, Chairman, Mrs. Newland, Mr. Milner, Mr. Johnson and Miss Austin, secretary to the Board.

Mr. Austin called the meeting to order and explained the purpose of the meeting. The library was not notified of the amount of the grant until May 12, and proposals must be in the state office by June 1. There will not be a regular Board meeting until July 22; therefore, the Executive Committee will consider the proposal.

Miss Austin presented the proposal for using the funds to improve reference services throughout the Region as developed with suggestions by members of the staff. After discussion of the value of the proposed project to the entire region Mr. Milner moved that the project and the proposed budget be approved. The motion passed unanimously.

The project will be presented to the entire Regional Library Board at its regular July meeting for confirmation.

Roxanna Austin

Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
July 22, 1982

The regular meeting of the Athens Regional Library Board was held on Thursday, July 22, 1982 at 3:30 p.m. in the auditorium of the Athens Library. Present were Mr. Austin, Chairman, Mr. Barrett, Mrs. DuPree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Kellam, Mrs. Neighbors, Mrs. Pope, Miss Powell, Dr. Reines, Mrs. Grayson, Mrs. Callaway, Mrs. Langford, Mrs. Whitehead, Miss Jenkins, and Miss Austin, Secretary.

Mr. Austin called the meeting to order and welcomed Miss Augusta Jenkins as a new member of the Madison County Library Board and the Regional Library Board. He announced that other new members will be listed in a forthcoming newsletter.

The minutes of the April meeting were approved as distributed by mail upon motion of Mr. Kellam.

Mrs. Langford reported for Madison County, noting that they have secured approval for installing a telephone in the library in Danielsville through the cooperation of one of the government agencies housed with the library in the multipurpose building.

Mrs. Grayson reported for Oconee County that things are going well in both libraries with a very busy program underway. 347 children were registered for the summer reading program.

Mrs. Callaway reported for the Oglethorpe County Board that the Chairman of the County Board of Commissioners is working with them to purchase an existing building to be converted for library use. They hope to have the purchase completed, renovations done, and be in the building early in 1983.

Miss Austin combined the report for Clarke County with the regional report. She thanked the members of the Board for postponing the meeting so that she might attend the annual conference of the American Library Association in Philadelphia. At the Conference, she reported, a great deal of attention was given to the increasing use of microcomputers in libraries. These have become more powerful and sophisticated even as their prices have come down, and commercially prepared library programs to operate them are rapidly becoming available at reasonable prices. This gives hope that libraries such as ours will be able to automate many of their functions in the near future.

She called attention to the interior repainting and cleaning the county maintenance department has done in the Athens building and informed the Board that another of the steps in making all parts of the building fully accessible to the handicapped has been taken with the removal of the inside entrance doors in each of the restrooms. These are now stored at the county maintenance facility.

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She reported that registration for the summer reading club in Clarke County is down a bit from 1981, but that circulation of children's books and use of the building continues high. The range of such use was illustrated by reviewing the organizations that had used the meeting room for their meetings and for public programs since the April meeting.

Of regional interest was the announcement that the Georgia Library Association sponsored political forum featuring candidates for governor, announced for June 10 at the April meeting, was cancelled because only one candidate agreed to appear. The Directors meeting was held on June 10 and 11, however, with much of the time devoted to state aid, reports, etc., and to a discussion of proposals for re-drafting the present state laws governing the establishment and operation of public libraries.

Miss Austin reported that federal funds for libraries (LSCA, Title I) for FY 1982, which were very uncertain until the end of May, were finally released by Washington and that Georgia library systems had been notified then of the amounts allocated to them. Proposed projects were required to be in the State Department of Education for approval by June 10 so that most of the federal money could be disbursed during the state's fiscal year 1982. Members of the library staff developed a proposal for the \$27,185.42 allocated to our system and Mr. Austin called a meeting of the Executive Committee at which the proposal was approved, subject to ratification by the full Board in July. Slightly more than one-half the amount has already been received and the remainder is expected to be released in July. The allocation is slightly less than in previous years because of a change in the manner of distributing the funds approved this year by the State Board of Education. Some of the money has been held for competitive grant proposals, requirement for which will be explained to the library directors at a meeting scheduled for July 26. The staff has discussed several ideas for proposals for one of these grants, including purchase of a microcomputer, and will bring the information to the Board as soon as possible.

The Director reminded members that the budget request for FY 1984 will be completed by the State Board of Education in August. She suggested that members of the Library Board contact Mrs. Carolyn Huseman, 10th District member of the State Board of Education, to urge support of the funds requested for public libraries.

As new business, the Chairman called for consideration of an item concerning employees' health insurance coverage. He explained that the amount requested from Clarke County in the proposed budget to fund the complete cost of such coverage under the County Blue Cross/Blue Shield plan was denied. He reminded the Board that it had discussed an alternative program available to public library employees through the state and asked Miss Austin to tell the Board what had developed. She reported that separate conversations

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with two members of the Board of Commissioners led her to believe that a supplemental appropriation smaller than the original amount requested would be granted to allow the Library Board to provide State Employees Health Insurance coverage to its eligible employees at a considerably lower cost than they are now paying. She had re-worked each of the budgets and determined that an additional \$5,000.00 would enable the library to begin the program. Mr. Austin wrote a letter to the Chairman of the Clarke County Board of Commissioners requesting that amount, and at its July 6 meeting it was granted. If the Library Board approves this proposal, the coverage can be offered to eligible employees in all five counties. Mr. Eberhardt moved that the Library Board approve the proposal for bringing the employees under the State Employees Health Insurance program. Several members seconded. A discussion followed in which several points were clarified, including the current cost to the employee of \$10.00 per month for individual coverage and \$30.00 per month for family coverage, and that only those employees who work 20 hours or more per week are eligible to participate. After the discussion, the motion carried.

The next item was the ratification of the proposal for LSCA Title I funds for FY 1982. Mr. Austin asked the Director to present the proposal for improving reference services in each library in the system. She did so, citing its three parts: purchase of some additional new reference books for each unit of the system; a staff workshop to familiarize branch librarians with the titles they do not now have or do not know, and employing a reference librarian to release some staff members for time to implement the project. The proposed budget was presented, with attention called to the typing error in the fiscal year date which should be FY 1982. Dr. Reines moved that the proposal be ratified and several members seconded. After discussion, during which the status of the additional librarian was clarified, the motion carried.

The last item was the approval of the revised FY 1983 budgets. The Chairman requested the Director to present each part separately. She did so, highlighting the major changes from preliminary budgets approved in April. Several members moved that the budgets be approved and the motions carried.

As there was no further business, the meeting was adjourned at 4:45 p.m.



Roxanna Austin, Secretary

Minutes
Clarke County Library Board
July 22, 1982

The Clarke County Library Board was called to order by the Chairman, Mr. Austin, immediately following the adjournment of the Regional Library Board at 4:45 p.m. Those present were Mr. Austin, Mr. Barrett, Mrs. DuPree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Kellam, Mrs. Neighbors, Mrs. Pope, Miss Powell, Dr. Reines, and Miss Austin, Secretary.

Minutes of the April meeting were approved as distributed by mail.

The Director's report was very brief. She reported that the maintenance department has assured her that the painting will be completed next week. They have located a pump for the fountains and it should be installed with the fountains repaired and returned to service by the end of August.

Mr. Arsenault, head of the county maintenance department, has informed us that his budget did not include the funds requested for the improved lighting and fencing for the library. He hopes to be able to make some adjustments at a later date.

There was a discussion with several questions concerning the maintenance department's plans for the lighting. By common consent it was agreed that Miss Austin will request someone from the Georgia Power Company to come and make recommendations for improving the security lighting after which she will discuss these with Mr. Arsenault in an effort to secure some needed improvements.

The only new business was the Director's proposal for handling the additional holidays required by the Board's policy when they fall on a weekend. Because December 24, 25, and 26 fall on Friday, Saturday, and Sunday, and because she does not recommend being closed for more than four days, she recommended that the additional day be granted this year on November 26, the Friday after Thanksgiving. Mr. Kellam moved that the recommendation be adopted, with several members seconding. In the discussion that followed it was acknowledged that closing for four consecutive days over the Christmas weekend in December is not an ideal solution, but it seems the best way to assure that all employees are treated alike with regard to the amount of holiday time off that is granted. The motion carried.

There was no further business so the meeting was adjourned at 5:15 p.m.

Roxanna Austin

Roxanna Austin, Secretary

Minutes
Executive Committee
Athens Regional Library Board
August 11, 1982

The Executive Committee of the Athens Regional Library Board held a called meeting in the office of the Director at 11:30 Wednesday, August 11, 1982. Present were Mr. Austin, Chairman, Mr. Milner, Mr. Johnson and Miss Austin. Mrs. Newland was absent.

The purpose of the meeting was to review a proposal developed by the library staff to submit in the competitive grants phase for funds from Title I, Library Services and Construction Act (LSCA). The proposal is to secure funds to purchase a microcomputer with capability to handle the library's business records and to create some needed local information files in cooperation with the Community Resource Council of Athens. The proposal must be in Atlanta by 5:00 p.m., Monday, August 16.

The consensus of the Executive Committee was that the proposal is an extension of the proposals approved earlier for the use of the grant under the entitlement phase of LSCA and approved the rough draft of the proposal for submission to the State Department of Education's Division of Public Library Services.



Roxanna Austin
Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
October 21, 1982

The Athens Regional Library Board held its regular meeting at the library in Athens on Thursday afternoon, October 21, 1982 at 3:30 p.m. with the following present: Mr. Austin, Chairman, Mrs. Dupree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Milner, Mrs. Neighbors, Mrs. Newland, Miss Powell, Mrs. Weeks, Mrs. Callaway, Mrs. Grayson, Miss Jenkins, Mrs. Langford, Mrs. Whitehead and Miss Austin, Secretary.

Mr. Austin called the meeting to order after refreshments with the library staff and recognized Mr. Kellam, Chairman of the Personnel Committee, for a special presentation. Mr. Kellam read a resolution of appreciation honoring Miss Ann Buxton, Bookmobile Librarian, on the completion of 25 years of service with the regional library. Following her response Mr. Austin presented a gift of a silver bowl on behalf of the library board.

The minutes of the July meeting were approved with the addition of a sentence to the effect that the Board approved in principle an application from the Athens Regional Library for a grant from the Georgia Committee of the National Endowment for the Humanities for the purpose of developing a series of programs to observe the semiquincentenary of the state's founding in 1983.

As there was no representative from Franklin County (Mrs. Whitlow was unexpectedly prevented from coming) Mrs. Langford began the county reports with news that things are going smoothly in Madison County. The telephone has been installed and they are still waiting for the bell to be installed.

Mrs. Grayson reported for Oconee County calling attention to an active program. The Fall Festival book sale yielded slightly more than \$200. This will be added to the funds on hand to provide some new shelving and equipment for the Watkinsville and Bogart libraries.

Mrs. Callaway reported for Oglethorpe County. They too realized over \$200 in the Fall Festival book sale and continue to conduct a drive for funds to equip the building.

Miss Austin reported for Franklin County that the fall program is under way in all 3 libraries and the Royston building has had visitors who were interested in seeing the furniture and equipment since they were planning to purchase some of those items.

For Clarke County and the region she reported a slight decrease in enrollment in the Vacation Reading Club but the number of certificates earned remained steady. She expressed appreciation to the local Coca Cola Bottling Company for providing drinks for the end of summer party at Bishop Park and to an anonymous friend for popcorn for the party. Use of the library auditorium continued

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high, with 29 groups using it for non-library sponsored programs since July. Telephone reference service continues popular, and the fall series of Story Time for Toddlers has begun.

Of region wide interest Miss Austin reported that the project submitted under the competitive grants phase of the LSCA FY 82 funds will not be funded, primarily because the budget was too large. She reported that the Reference project is about 50% complete. All of the materials have been ordered and plans have begun with Mrs. June Cawthon, who has just retired from the University of Georgia Library Education Department, for the workshop for branch librarians which will be held in 1983.

Miss Austin reported that Mrs. Ames has developed a proposal for a grant from the Georgia Endowment for the Humanities which will focus on Georgia folklore, using humanities scholars from the University of Georgia and other schools close by. Mr. Kellam moved that the Board approve the proposal, Mr. Johnson seconded and the motion passed unanimously.

Miss Austin reported on the effect of the \$75 million cut in state funds on public libraries. \$4,389.33 (6.6%) will be cut from the state grant for materials (book fund), \$810.00 from state paid librarians' travel funds (12%), and \$1,974.14 from the Talking Book Center grant (2.65%). This will probably come from travel and large print book funds. At the Directors' meeting in September there was discussion of the FY 84 budget request.

She reported that she attended the state meeting of the three area library consortia in Macon on October 8 where the jobbers' discount schedules for members were distributed. Our first Baker and Taylor order under this schedule saved more than the \$12 membership cost since there is a 1% greater discount and they pay shipping charges.

She also announced that the GLA Governmental Relations Committee will again sponsor Library Day during the state legislative session in 1983 and again during National Library Week in April. She urged members to plan to go, especially to the state legislature "Day." Another matter of information was the fact that the health insurance coverage will change slightly effective January 1, 1983. Mr. Johnson explained the reasons for this as they had been discussed in a Retired Teachers group meeting he attended. There was general agreement that despite the increase in the deductible amounts the coverage is still superior to any other plan available to library employees.

Mrs. Whitehead announced that Dr. Stewart D. Brown, Jr. of Royston died recently. She pointed out that his wife, Roberta Brown, was for several years the Franklin County representative to the regional board and suggested that the Board send a note of sympathy. By unanimous consent, the secretary was instructed to send the note.

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Mr. Johnson assured members that they are welcomed to use the parking lot of the church next door, of which he is a member, any time there is not a service.

As there was no further business the meeting was adjourned at 4:35 p.m.

Roxanna Austin

Roxanna Austin, Secretary

Minutes
Clarke County Library Board
October 21, 1982

The Clarke County Library Board met Thursday afternoon, October 21, 1982 in the Athens library auditorium immediately following the adjournment of the Regional Library Board meeting at 4:35 p.m. Present were: Mr. Austin, Chairman, Mrs. DuPree, Mr. Eberhardt, Miss Hawkins, Mr. Johnson, Mr. Milner, Mrs. Neighbors, Mrs. Newland, Miss Powell, Mrs. Weeks, and Miss Austin, Secretary.

The minutes of the July meeting were approved as distributed by mail.

The Director gave a progress report toward the improvement of lighting on the parking lots. She had secured a conference with Mr. Ogletree of the Georgia Power Company and had his recommendations. She showed pictures of the poles and fixtures that could be secured. The consensus was that we should ask for ~~creosote~~ poles and underground wires if the county will fund them, and accept creosote poles and overhead wires if they do not agree.

She reported that Mr. Granade of the Georgia Power Company will be at the library November 3 to do an energy audit to determine whether we can reduce our use of electricity and ultimately, our energy costs.

Mr. Austin noted that the terms of three members expire December 31, 1982 - Mr. Austin, Mr. Eberhardt, and Dr. Reines. He appointed a committee composed of Mr. Johnson, Chairman, Mrs. Newland, and Miss Powell to recommend names to the Clarke County Board of Commissioners for filling these vacancies. Mr. Johnson asked the members to meet immediately after adjournment along with those whose terms are expiring.

Miss Austin asked if the Board would again authorize a shopping day for regular employees during the Christmas season. By common consent it was authorized.

The meeting was adjourned at 5:00 p.m.

Roxanna Austin

Roxanna Austin, Secretary

WHEREAS, Mary Ann Buxton has completed 25 years of loyal and faithful service as Bookmobile Librarian in the Athens Regional Library, and

WHEREAS, during these twenty-five years she rendered gracious, courteous, and efficient service to the library patrons throughout the area visited by her bookmobile, and

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Trustees of the Athens Regional Library, do hereby express our sincere thanks and appreciation to Mary Ann Buxton for her achievements on behalf of the Library, and it is further

RESOLVED, that this resolution be spread on the minutes of this meeting, be published in the next issue of the Library Director's newsletter, and a copy given to Miss Buxton.

W. Ray Austin
Chairman
Athens Regional Library Board

October 21, 1982